

**KONGUNADU ARTS AND SCIENCE COLLEGE (AUTONOMOUS)**  
**Re-accredited by NAAC with 'A' Grade – 3.64 CGPA out of 4 (3<sup>rd</sup> cycle)**  
**College of Excellence (UGC)**  
**COIMBATORE – 641 029**

**Minutes of the Sixteenth Meeting of the Academic Council**

Date : 30.03.2019 (Saturday)

Venue: Seminar Hall

Time : 11.00 am

The following members of the Academic Council participated in the meeting.

1.	Dr. V.Balasubramaniam	-	Chairman
2.	Dr.B.Sampathkumar	-	Member
3.	Mr.S.Shanmuga Sundaram	-	„
4.	Thiru.Sundara Kadeswaran	-	„
5.	Dr. S. Logaswamy	-	„
6.	Dr.K.Logankumar	-	„
7.	Dr.M.Lekshmanaswamy	-	„
8.	Dr. K. Murugesan	-	„
9.	Dr.Shobha Ramaswamy	-	„
10.	Dr. V.Kokilavani	-	„
11.	Dr. M.Dhanam	-	„
12.	Dr.V. Sangeetha	-	„
13.	Dr.V.Balasubramaniam	-	„
14.	Dr. M.Lekshmanaswamy	-	„
15.	Dr. Indira A. Jayraaj	-	„
16.	Mrs. A. Manickathai	-	„
17.	Mrs.S.P.Sasi Rekha	-	„
18.	Dr.K.Kalpanadevi	-	„
19.	Dr. V.Bhuvaneshwari	-	„
20.	Mr. B. Manogaran	-	„
21.	Dr.R.Umagandhi	-	„
22.	Dr. S. Mythili	-	„
23.	Mrs. A. Hema	-	„
24.	Mrs. R. Umamaheswari	-	„
25.	Dr.S.Uma	-	„
26.	Dr. M. Revathi Bala	-	„
27.	Mr. T. Kumar	-	„
28.	Mrs. S. Punithadevi	-	„
29.	Dr. R. Senthilkumar	-	„
30.	Dr. S. Krishnakumari	-	Member Secretary

The following members were not able to attend the meeting.

1.	Dr. Usha Nandhini	-	Member
2.	Mr.M.P.Panneer Selvam	-	„

The Chairman welcomed the gathering and introduced the new members. Then the agenda were taken up for discussion one by one.

**CONFIRMATION OF THE MINUTES OF THE FIFTEENTH MEETING HELD ON 07.04.2018.**

Confirmed.

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**ACTION TAKEN ON THE SUGGESTIONS GIVEN IN THE PREVIOUS MEETING**

The Principal informed the members about the action taken on the suggestions made during the previous meeting. It was recorded.

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**ITEM 1 RESULTS OF THE END OF SEMESTER EXAMINATIONS HELD DURING APRIL AND NOVEMBER 2018**

Dr. S. Logaswamy, Controller of Examinations presented the End of Semester Examinations results, held during April and November 2018.

The members appreciated and congratulated for introducing new technologies and the resolution was approved.

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**ITEM 2 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR PART I TAMIL LANGUAGE AND PART IV TAMIL**

The resolution was moved by Dr. K. Murugesan, Assistant Professor and Head Department of Tamil and seconded by Dr.S.P.Sasi Rekha, Assistant Professor and Head, Department of English (UA). The resolution was approved.

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**ITEM 3 TO CONSIDER THE EXISTING CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR PART I – OTHER THAN TAMIL LANGUAGE**

The resolution was moved by Dr. V.Balasubramaniam, Principal and seconded by Dr.K.Murugesan, Associate Professor and Head, Department of Tamil. The resolution was approved.

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**ITEM 4 TO CONSIDER THE REVISED SCHEME OF EXAMINATIONS AND SYLLABI OF THE GENERAL SUBJECTS**

The resolution was moved by Dr.V.Balasubramaniam, Principal and seconded by Mr.B.Manogaran, Associate Professor and Head, Department of Computer Science (PG). The resolution was approved.

**ITEM 5 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR PART II ENGLISH LANGUAGE AND BA ENGLISH LITERATURE**

The resolution was moved by Dr.Shobha Ramaswamy, Assistant Professor and Head, Department of English(UG) and seconded by Dr.S.P.Sasi Rekha, Assistant Professor and Head, Department of English (PG). The resolution was approved by the members.

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**ITEM 6 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR MA ENGLISH LITERATURE**

The resolution was moved by Dr. S.P.Sasi Rekha, Assistant Professor and Head, Department of English (UA) and seconded by Dr.V.Kokilavani, Assistant Professor and Head, Department of Mathematics. The resolution was approved.

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**ITEM 7 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc MATHEMATICS AND MSc MATHEMATICS**

The resolution was moved by Dr.V.Kokilavani, Assistant Professor and Head, Department of Mathematics & seconded by Mrs.A.Manickathai, Associate Professor and Head, Department of Computer Science (A). The resolution was approved.

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**ITEM 8 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc PHYSICS AND RATIFICATION FOR INTRODUCING THE PROJECT IN UG PROGRAMME FOR THE STUDENTS ADMITTED DURING THE ACADEMIC YEARS 2017-2018 & 2018-2019 AND SYLLABI FOR MSc PHYSICS**

The resolution was moved by Dr.M.Dhanam, Associate Professor and Head, Department of Physics and seconded by Mr.B.Manogaran, Associate Professor and Head, Department of Computer Science (PG). The resolution was approved.

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**ITEM 9 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc CHEMISTRY**

The resolution was moved by Dr. V. Sangeetha, Assistant Professor and Head, Department of Chemistry (UG) and seconded by Dr.K.Kalpanadevi, Assistant Professor and Head, Department of Chemistry (PG). The resolution was approved.

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**ITEM 10 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR MSc CHEMISTRY**

The resolution was moved by Dr.K.Kalpanadevi, Assistant Professor and Head, Department of Chemistry (PG) and seconded by Dr. V.Sangeetha, Assistant Professor and Head, Department of Chemistry (UG).

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**ITEM 11 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc BOTANY AND MSc BOTANY**

The resolution was moved by Dr. V.Balasubramaniam, Associate Professor and Head, Department of Botany and seconded by Dr.M.Lekeshmanaswamy, Associate Professor and Head, Department of Zoology.

The resolution was approved.

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**ITEM 12 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc ZOOLOGY AND MSc ZOOLOGY**

The resolution was moved by Dr.M.Lekeshmanaswamy, Associate Professor and Head, Department of Zoology and seconded by Dr. Indira A. Jayraaj, Associate Professor and Head, Department of Biochemistry. The resolution was approved.

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**ITEM 13 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc BIOCHEMISTRY**

The resolution was moved by Dr.Indira A.Jayraaj, Associate Professor and Head, Department of Biochemistry and seconded by Dr.M.Lekeshmanaswamy, Associate Professor and Head, Department of Zoology. The resolution was approved.

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**ITEM 14 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR MSc BIO-CHEMISTRY AND SYLLABI FOR DIPLOMA IN MEDICAL LABORATORY TECHNOLOGY COURSE TO BE OFFERED FROM THE ACADEMIC YEAR 2019-2020**

The resolution was moved by Dr.S.Kathiravan, Assistant Professor and Head i/c, Department of Biochemistry (PG) and seconded by Dr.Indira A.Jayraaj, Associate Professor and Head, Department of Biochemistry (UG). The resolution was approved.

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**ITEM 15 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc BIOTECHNOLOGY AND MSc BIOTECHNOLOGY**

The resolution was moved by Dr.V.Bhuvaneshwari, Associate Professor and Head, Department of Biotechnology and seconded by Mr.B.Manogaran, Associate Professor and Head, Department of Computer Science (PG). The resolution was moved by the members.

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**ITEM 16 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc COMPUTER SCIENCE**

The resolution was moved by Mrs.A.Manickathai, Associate Professor and Head, Department of Computer Science (A) and seconded by Mrs.A.Hema, Associate Professor and Head, Department of Computer Applications (UG). The resolution was approved.

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**ITEM 17 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR MSc COMPUTER SCIENCE**

The resolution was moved by Mr.B.Manogaran, Associate Professor and Head, Department of Computer Science (PG) and seconded by Dr.S.Mythili, Associate Professor and Head, Department of Information Technology. The resolution was approved.

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**ITEM 18 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc COMPUTER TECHNOLOGY AND TO RATIFY THE SYLLABI FOR THE STUDENTS ADMITTED DURING THE ACADEMIC YEAR 2017- 2018 AND 2018-2019**

The resolution was moved by Dr.R.Umagandhi, Associate Professor and Head, Department of Computer Technology and seconded by Dr.S.Mythili, Associate Professor and Head, Department of Information Technology and the resolution was approved.

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**ITEM 19 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc INFORMATION TECHNOLOGY AND TO RATIFY THE SYLLABI FOR THE STUDENTS ADMITTED DURING THE ACADEMIC YEAR 2017- 2018 AND 2018-2019**

The resolution was moved by Dr.S.Mythili, Associate Professor and Head, Department of Information Technology and seconded by Mrs.A.Manickathai, Associate Professor and Head, Department of Computer Science (A).

Mr.M.P.Panneerselvam advised the members to change the edition of reference books. The suggestion was well taken and accepted by the members. The resolution was approved.

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**ITEM 20 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR COMPUTER APPLICATIONS (UG)**

The resolution was moved by Dr.A.Hema, Associate Professor and Head, Department of Computer Applications and seconded by Dr.R.Umagandhi, Associate Professor and Head, Department of Computer Technology.

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**ITEM 21 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BSc COSTUME DESIGN & FASHION AND RATIFY THE SYLLABI FOR THE STUDENTS ADMITTED DURING THE ACADEMIC YEAR 2018-2019**

The resolution was moved by Mrs.Umamaheswari, Assistant Professor and Head, Department of Costume Design and Fashion and seconded by Mrs. S. Punitha Devi, Assistant Professor and Head, Department of Business Administration with CA.

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**ITEM 22 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR COMMERCE (UG)**

The resolution was moved by Dr.S.Uma, Associate Professor and Head, Department of Commerce (UG) and seconded by Mr.T.Kumar, Assistant Professor and Head, Department of Commerce with Computer Applications (UG).

Members appreciated for the updation of syllabi of the Commerce Department which is highly suitable for UG students. The resolution was approved.

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**ITEM 23 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR COMMERCE WITH COMPUTER APPLICATIONS**

The resolution was moved by Mr.T.Kumar, Assistant Professor and Head, Department of Commerce with Applications and seconded by Dr.S.Uma, Associate Professor and Head, Department of Commerce (UG).

The resolution was approved.

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**ITEM 24 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR COMMERCE WITH PROFESSIONAL ACCOUNTING (UG)**

The resolution was moved by Dr.M.Revathi Bala, Associate Professor and Head, Department of Commerce (PG) and seconded by Mrs. S. Punitha Devi, Assistant Professor and Head, Department of Business Administration with CA.

Members congratulated the department for the syllabi framed and the resolution was approved.

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**ITEM 25 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR COMMERCE (PG)**

The resolution was moved by Dr.M.Revathi Bala, Associate Professor and Head, Department of Commerce (PG) and seconded by Mrs. S. Punitha Devi, Assistant Professor and Head, Department of Business Administration with CA.

Members appreciated the Commerce department (PG) for effective introduction of the concepts suggested by them and congratulated the efforts taken by the faculty members for framing the syllabus.

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**ITEM 26 TO CONSIDER THE REVISED CURRICULUM, SCHEME OF EXAMINATIONS AND SYLLABI FOR BUSINESS ADMINISTRATION WITH COMPUTER APPLICATIONS (UG)**

The resolution was moved by Mrs. S. Punitha Devi, Assistant Professor and Head, Department of Business Administration with CA and seconded by Dr.M.Revathi Bala, Associate Professor and Head, Department of Commerce (PG). The resolution was approved.

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**ITEM 27 TO RATIFY THE INTRODUCTION OF THE EXTRA DEPARTMENTAL COURSE (EDC) OFFERED BY ALL THE DEPARTMENTS EXCEPT BOTANY, ZOOLOGY, BIOCHEMISTRY AND BIOTECHNOLOGY FOR THE STUDENTS ADMITTED DURING THE ACADEMIC YEAR 2017- 2018 AND 2018-2019**

The Board of Studies of various departments which met on 09.03.2019, have unanimously resolved to introduce Extra Departmental Course (EDC) for the students admitted during the academic year 2017-18 and 2018-19.

The Standing Committee on Academic Affairs recommends and the chairman moves that

- (i) the introduction of Extra Departmental Course (EDC) offered by various departments be approved.

The above said course be effective to the students admitted from the academic year 2017-18 and 2018-19. The students can opt any one of the EDC offered from any discipline. The resolution was approved.

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**ITEM 28 TO CONSIDER THE AMENDMENTS IN THE RULES AND REGULATIONS PERTAINING TO THE AUTONOMOUS EXAMINATIONS**

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The Standing Committee on Academic Affairs recommends and I, Dr.S.Logaswamy, Controller of Examinations place the minutes of the Examination Committee meeting held on 06.07.2018 and 04.03.2019 before the members of the Academic council for the post approval.

1. Resolved to introduce a New Answer book containing 24 pages for Continuous Internal Assessment (CIA) and 40 pages for End of Semester examinations of all UG and PG courses from the academic year 2018-2019 onwards. In CIA examinations additional sheets will be issued to the students if needed. In the End of Semester examinations only the Main Answer book will be issued and the students should answer only within the pages provided in the book and by no means additional sheets will be issued.
2. Resolved to introduce a New Question paper pattern in relation to Outcome Based Education (OBE) for Continuous Internal Assessment (CIA) and End of Semester examinations of all I UG and PG courses from the academic year 2018-2019 onwards.
3. Resolved to confirm the action taken report of the previous meeting held on 06.07.2018.
4. Resolved to introduce an Answer Book with 16 pages instead of 24 pages for CIA and 32 pages instead of 40 pages for End of Semester examinations as few pages were found to be unused in the Answer Book previously introduced. Additional sheets will be issued if required.
5. Resolved to consider the candidates coming under not eligible category in the final semester as eligible candidates after compensating the lack of attendance through proper channel and permit them for reappearing in the examinations without readmission procedures.
6. The Committee proposed to put instruction based on the courses concerned in the Question paper under Section B and Section C as answer not exceeding 300 words and not exceeding 500 words respectively.
7. The Committee suggested for conducting an orientation programme related to Question paper setting and valuation to the faculty through FDP programme.
8. The Committee appreciated the activities of the Examination Cell which introduced many ICT facilities in relation to Examinations and evaluations.

The above resolutions come to effect from this academic year (2018-2019).



## ITEM 29 ANY OTHER

The member Dr.Sampathkumar suggested to form a Curriculum Development Cell to design the scheme of Curriculum and syllabi of the various programmes. He also suggested to give the subject code for each subject according to the year in which the Board of Studies held. The syllabi of the subjects revamped and the existing syllabi to be followed should be noted in the minutes.

Members also suggested to update the syllabi every year and advised to follow the Google classes.

They also advised to mark as changed instead of ratification when new subjects are introduced for previous batches.

Coimbatore-29  
Date : 27.05.2019

  
CHAIRMAN OF THE ACADEMIC COUNCIL

PRINCIPAL  
KONGUNADU ARTS & SCIENCE COLLEGE  
COIMBATORE-641 029.

